



**United University Professions  
Benefit Trust Fund  
Undergraduate Scholarship Application**

UUP Benefit Trust Fund  
PO Box 15143  
Albany, NY 12212-9954  
Phone: 800-887-3863  
Fax: 866-559-0516  
www.uupinfo.org

**UUP-Represented Employee (Non NYSHIP Eligible) (send application to [benefits@uupmail.org](mailto:benefits@uupmail.org))**

Name (please print): \_\_\_\_\_ NYS Employee ID: \_\_\_\_\_  
Street Address, City, Zip Code: \_\_\_\_\_  
Home Telephone: \_\_\_\_\_ Work Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_  
UUP-Represented Employee's Campus of Employment\*: \_\_\_\_\_  
\*If spouse/domestic partner is also a UUP-Represented Employee, please provide their name: \_\_\_\_\_

**Student Information**

Name (please print): \_\_\_\_\_ Student ID Number: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_ SUNY School Attending: \_\_\_\_\_  
Semester Start Date: \_\_\_\_\_ Semester Credits Earned: \_\_\_\_\_  
Semester End Date: \_\_\_\_\_ Semester Grade Point Average: \_\_\_\_\_

**UUP Benefit Trust Fund Scholarship Program Information**

**Who is Eligible:** The UUP BTF Scholarship Program is for dependent children of active SUNY employees represented by UUP who are on payroll or on approved leave during the last pay period of the semester for which the scholarship is being awarded. Dependent children who turn 26 anytime during the semester for which the scholarship is being awarded are no longer eligible. Also, dependent children of UUP Retiree members or COBRA/DP participants are not eligible.

*The UUP BTF Board of Trustees reserves the right to suspend or modify the Scholarship Program at any time.*

**Scholarship Award:**

- for Spring 2025, the scholarship award is \$850 per semester to be used for fees, books, or supplies (this award cannot be used for room and board or tuition).
- a maximum of one (1) scholarship per dependent child will be awarded each semester even if both parents are UUP-Represented Employees.
- a total maximum of eight (8) scholarships can be awarded per dependent child.
- scholarship checks will be issued in the UUP-Represented Employee's name and address of record.

**Criteria: *PLEASE READ CAREFULLY* - To qualify for the scholarship, your dependent children must:**

- be a dependent child of a UUP-Represented Employee who is on payroll or on approved leave during the last pay period of the semester for which they are applying.
- provide an official transcript listing a minimum of 12 matriculated undergraduate credit hours earned toward degree requirements in the semester for which they are applying. For example, if 14 credits have been completed and a student fails a 3-credit course, only 11 credits have been earned. ***Please do not request the transcript before the grades have been posted. Send the transcript to [benefits@uupmail.org](mailto:benefits@uupmail.org).***
- have taken these credits at a state-operated SUNY school which employs UUP-Represented Employees (this does not include community colleges, Cornell, Fashion Institute of Technology, Alfred University or Alfred Ceramics).
- provide an official transcript showing a 2.75 grade-point average or higher in the semester for which the scholarship is being awarded.
- have incurred expenses of \$850 or more for fees, books, or supplies for the semester for which they are applying and ***are under the age of 26.***

**Deadline for Application**

***Please submit the application promptly. DO NOT WAIT FOR THE TRANSCRIPT TO BE AVAILABLE. The application MUST be postmarked by 60 days after the end of the semester for which the dependent child is applying.***

*I hereby affirm that the responses on this application are true to the best of my knowledge and that my dependent child meets the eligibility criteria outlined above. I understand that any misrepresentation will automatically disqualify me from receiving a scholarship award. I further agree to abide by all conditions contained therein.*

UUP-Represented Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Official Transcript

*UUP-Represented Employees/dependent children are responsible for requesting that the official transcript be supplied to the UUP Benefit Trust Fund. If an official transcript is being sent separately, please include proof of transcript request with the application.*

For additional information, please call the UUP Benefit Trust Fund at 800-887-3863, Option 2.

The application and official transcript should be sent to:

**UUP Benefit Trust Fund**

**P.O. Box 15143**

**Albany, NY 12212-9954**

**Attention: Scholarship Program**

**If using email, please send application & transcript to [benefits@uupmail.org](mailto:benefits@uupmail.org)**

SUNY Registrars' telephone numbers are listed below.

State Operated SUNY Schools – Registrars' Telephone Numbers			
SUNY Albany	518-442-5540	SUNY Geneseo	585-245-5566
SUNY Alfred	607-587-4253	SUNY Maritime	718-409-7400
SUNY Binghamton	607-777-6088	SUNY Morrisville	315-684-6066
SUNY Brockport	585-395-2531	SUNY New Paltz	845-257-3100
SUNY Downstate	718-270-4551	SUNY Old Westbury	516-876-3000
SUNY Buffalo Center	716-645-5698	SUNY Oneonta	607-436-2531
SUNY Buffalo HSC	716-829-2505	SUNY Optometry	212-938-5500
SUNY Buffalo State	716-878-4811	SUNY Oswego	315-312-2136
SUNY Canton	315-386-7616	SUNY Plattsburgh	518-564-2100
SUNY Cobleskill	518-255-5521	SUNY Potsdam	315-267-2154
SUNY Cortland	607-753-4702	SUNY Purchase	914-251-6361
SUNY Delhi	607-746-4560	SUNY Stony Brook	631-632-6175
SUNY Empire State	518-587-2100	SUNY Stony Brook HSC	631-444-2512
SUNY ESF	315-470-6655	SUNY Upstate	315-464-4604
SUNY Farmingdale	934-420-2776	SUNY Polytechnic	315-792-7265
SUNY Fredonia	716-673-3171		