

UUP Policies and Procedures for Distributing Campaign Literature in UUP Elections

To provide equal and uniform access to all candidates for the distribution of campaign literature UUP will include the following policies and procedures in the conduct of its elections.

These policies and procedures provide equal and uniform access to all candidates for the distribution of campaign literature. Equally important, they insure members' privacy and meet reasonable organizational needs to fulfill UUP's obligation to conduct fair and honest elections.

UUP will honor reasonable requests by candidates for elected office to distribute campaign literature to members at the candidate's expense. Properly prepared material will be accepted within specified time periods to be determined at each election cycle.

All duly declared candidates shall have equal access to appropriate membership information, to mailing privileges and to publications of UUP in accordance with procedures issued by the UUP Elections and Credentials Committee.

Duly declared candidates requesting distribution of campaign literature shall sign a statement governing the use of mail files and limiting the use of each file containing names and home addresses to once in UUP elections. Such signed statements shall be submitted to the Office of the Secretary of UUP, which shall check eligibility and the parameters of the mail files requested.

All declared candidates may mail campaign literature at their own expense through the UUP mailing house under contract at the time of the election. UUP will provide mail files containing names and home addresses directly to the mailing house for all declared candidates who request them. This cost will be determined and announced at the beginning of each election cycle. The candidate must contact the mailing house under contract at a specific election cycle for all other costs and mailing details. UUP cannot guarantee a specific mailing date.

Mailing files will include only UUP members Regular (Active) and Retired in good standing as of the certification date for eligibility to participate in a given election.

Candidates must specify in their formal requests which of the following categories of eligible members they wish to receive their mailings.

Chapter

All Chapter Members (Regular and Retired)
Regular Chapter Members Only (Academic and Professional)
Retired Chapter Members Only (Academic and Professional)
All Academic Chapter Members (Regular and Retired)
Regular Academic Chapter Members Only
Retired Academic Chapter Members Only
All Professional Chapter Members (Regular and Retired)
Regular Professional Chapter Members Only
Retired Professional Chapter Members Only

Retirees:

Retired Delegate to the Delegate Assembly:

All Retirees
Academics Only
Professionals Only

Each Region: All options listed below are available in each Region

All Members
Academics Only
Professionals Only

Capital District - Region A: (Albany, System Administration, Cobleskill, New Paltz, NYSTI)
Long Island - Region B: (Farmingdale, Old Westbury, Stony Brook, Stony Brook HSC)
North Country - Region C: (Canton, Plattsburgh, Potsdam)
Western New York - Region D: (Alfred, Brockport, Buffalo HSC, SUC-Buffalo, SUNYBuffalo, Fredonia, Geneseo)
Central New York - Region E: (ESF, Morrisville, Oswego, Upstate Medical, Utica/Rome)
Metropolitan - Region F: (Brooklyn HSC, Maritime, Optometry, Purchase)
Southern Tier - Region G: (Binghamton, Cortland, Delhi, Oneonta)
Empire State Chapter Retirees will be included in the Region in which such member's primary work site prior to retirement was located.

Executive Board

All Elected Delegates (Regular and Retired)
Regular Elected Delegates Only (Academic and Professional)
Retired Elected Delegates Only (Academic and Professional)
All Academic Elected Delegates (Regular and Retired)
Regular Academic Elected Delegates Only
Retired Academic Elected Delegates Only
All Professional Elected Delegates (Regular and Retired)
Regular Professional Elected Delegates Only
Retired Professional Elected Delegates Only

Affiliate Convention Delegates

- All Regular Members
- Regular Academic Members Only
- Regular Professional Members Only

UUP will not be involved in any other distribution of campaign literature for candidates, except for official publications that provide for candidate statements on an equal and uniform basis.

UUP and NYSUT provide a variety of lists and labels of members' home addresses necessary for UUP to conduct its programs and business. Candidates may not access or use these in the distribution of campaign literature,

except for the printed list available in the Chapter office provided by Elections and Credentials committee and/or the Leadership Directory.

In election years, UUP will publish these policies and procedures in the *VOICE* prior to the beginning of the election cycle. A copy will be in each Chapter Office and upon request to the UUP Secretary.

The UUP Secretary and the Elections and Credentials Committee will be responsible for implementing these policies and procedures. Questions should be directed the UUP Secretary.



Chapter Elections
Request for Distribution of Campaign Literature

Print Name _____ Academic Professional

Phone Number _____ Email Address _____

Address (Include Street, City, State, Zip) _____

I am a candidate for _____ Requested Date of Mailing _____
(UUP cannot guarantee a specific mailing date)

Indicate categories of eligible MEMBERS to receive mailing. (Check All Boxes That Apply)

- All Chapter Members** (Regular and Retired)
- Regular Chapter Members Only (Academic and Professional) Retired Chapter Members Only (Academic and Professional)
- All Academic Chapter Members** (Regular and Retired) Regular Academic Chapter Members Only Retired Academic Chapter Members Only
- All Professional Chapter Members** (Regular and Retired) Regular Professional Chapter Members Only Retired Professional Chapter Members Only

I certify that I have read, understand, and agree to the provisions of UUP Policies and Procedures for Distributing of Campaign Literature in UUP Elections. I request campaign literature to be distributed on my behalf in accordance with UUP Policies and Procedures. I understand that each file of names and home address, provided by UUP and sent directly to the mailing house for this purpose, is limited to a one time use in a UUP election.

Print Name _____ Signature _____ Date _____

Please FAX or Mail this Request to UUP

Fax Number: 1-866-812-9446

PO Box 15143, Albany, New York 12212-5143