



P.O. Box 15143  
Albany, New York 12212-5143

(800) 342-4206  
www.uupinfo.org

## United University Professions

### NOTICE OF ELECTIONS/CALL FOR NOMINATIONS

#### **NOTICE OF ELECTIONS/CALL FOR NOMINATIONS – 2019 CHAPTER ELECTIONS**

**NOTE:** No UUP or SUNY equipment and/or resources may be used to produce and/or distribute campaign material for UUP elections, including printers, copiers, supplies, campus mail system, e-mail, and **uupmail.org** or **campus.edu** domains from ANY computer.

**MEMO TO:** UUP Members

**FROM:** David H. Kreh & Jeanne L. Galbraith, Co-Chairs, UUP Constitution and Governance Committee  
Jeri O'Bryan-Losee, Secretary-Treasurer

**DATE:** January 2019

#### **PLEASE READ THESE INSTRUCTION CAREFULLY**

Nomination forms for your Chapter's 2019 elections are enclosed in this mailing. Please note that in order to encourage maximum participation in UUP elections and to reduce expenses, this mailing also includes the nomination forms for the UUP Delegates to Affiliate Conventions (NYSUT and AFT). It is important to note that the nomination procedures for the two elections are different, and each needs to be followed carefully.

This memo will discuss **ONLY** the procedures for the 2019 **Chapter** Elections Nomination Forms.

Academics have one nomination form for both general offices and academic offices.

Professionals have one nomination form for both general offices and professional offices.

- **ALL** chapter members may nominate any active or retired academic or professional member for any general chapter office.
- **ONLY** academic members may nominate academic candidates for academic offices.
- **ONLY** professional members may nominate professional candidates for professional offices.

Nominees must sign the nomination form to indicate a willingness to be nominated and to serve in that office if elected. You, as the nominator, must also print your name and sign the nomination form. If a nominee is unable to sign the form, a notarized statement that the individual has personally signified a willingness to be nominated and to serve if elected is required.

Mail your completed Chapter nominations form(s) to UUP Constitution and Governance Committee, P.O. Box 15143, Albany, NY 12212-5143, in time to be received before 5:00 PM on Wednesday, February 13, 2019. Nominations will close at that time. Any nomination received after that time will not be accepted. For nominations to be valid, they must be received **BY MAIL** and they must be **RECEIVED**, not postmarked, no later than 5:00 p.m. in the UUP Administrative Office on Wednesday, February 13, 2019. UUP is not responsible for any delays by the United States Postal Service (USPS) or any private delivery company. **PLEASE ALLOW SEVEN TO TEN DAYS MAILING TIME.**

*UUP Policies and Procedures for Distributing Campaign Literature* provides equal and uniform access to all candidates to mailing labels for the distribution of campaign literature in UUP elections. This document is at [www.uupinfo.org/elections](http://www.uupinfo.org/elections); at chapter offices; and upon request from the UUP Secretary-Treasurer.

If you have any questions or problems with these materials, please call one of us at 1-800-342-4206 or 518-640-6600.

