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www.uupinfo.org

United University Professions

NOTICE OF ELECTION / CALL FOR NOMINATIONS **2019 REPRESENTATIVE TO POLYTECHNIC EXECUTIVE BOARD CHAPTER ELECTION**

NOTE: No UUP or SUNY equipment and/or resources may be used to produce and/or distribute campaign material for UUP elections, including printers, copiers, supplies, campus mail system, e-mail, and **uupmail.org** or **campus.edu** domains from ANY computer.

MEMO TO: UUP Members of Polytechnic Institute at the Albany Campus

FROM: David H. Kreh & Jeanne L. Galbraith, Co-Chairs, UUP Constitution and Governance Committee
Jeri O'Bryan-Losee, Secretary-Treasurer

DATE: February 2019

PLEASE READ THESE INSTRUCTIONS CAREFULLY

This is the Notice of Election / Call for Nominations for the position of Albany Campus Representative to the Polytechnic Institute Chapter Executive Board. There is one position for an Academic Representative and one position for a Professional Representative. Academics have one nomination form and Professionals have one nomination form for this specific office.

- **ONLY** academic members may nominate academic candidates for academic offices.
- **ONLY** professional members may nominate professional candidates for professional offices.

Nominees must sign the nomination form to indicate a willingness to be nominated and to serve in that office if elected. You, as the nominator, must also print your name and sign the nomination form. If a nominee is unable to sign the form, a notarized statement that the individual has personally signified a willingness to be nominated and to serve if elected is required.

Mail your completed Chapter nominations form(s) to UUP Constitution and Governance Committee, P.O. Box 15143, Albany, NY 12212-5143, in time to be received before 5:00 PM on Wednesday, February 13, 2019. Nominations for these two positions will close at that time. Any nomination received after that time will not be accepted. For nominations to be valid, they must be received **BY MAIL** and they must be **RECEIVED**, not postmarked, no later than 5:00 p.m. in the UUP Administrative Office by Wednesday, February 13, 2019. UUP is not responsible for any delays by the United States Postal Service (USPS) or any private delivery company. **PLEASE ALLOW SEVEN TO TEN DAYS MAILING TIME.**

A copy of this nominating form, as well as those for Chapter Elections and Affiliate Convention Elections, is available on the UUP website at <http://uupinfo.org/elections/elections.php>

UUP Policies and Procedures for Distributing Campaign Literature provides equal and uniform access to all candidates to mailing labels for the distribution of campaign literature in UUP elections. This document is at www.uupinfo.org/elections; at chapter offices; and upon request from the UUP Secretary.

If you have any questions or problems with these materials, please call one of us at 1-800-342-4206 or 518-640-6600.